

If you are having minor problems with Class Dojo then please ask your child's class teacher initially or Mrs Foster in the office.

However for any technical support please email the ClassDojo team at:

parents@classdojo.com

OR

Please go to our Class Dojo help pages on the school website.

<https://www.westlands.worcs.sch.uk/>

01905772740



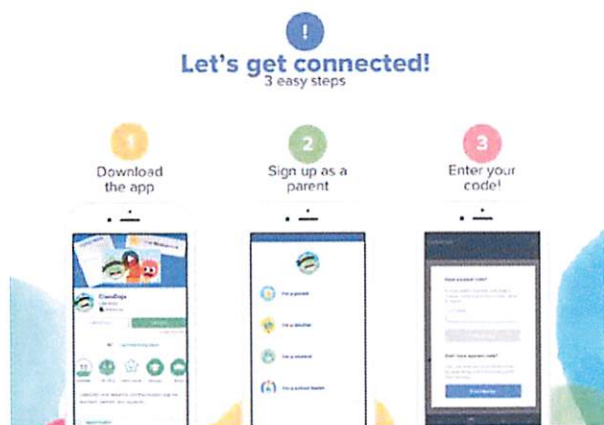
QUICK GUIDE TO CLASS DOJO



Class Dojo is a FREE app which enables our school to have a strong communication with our Parents and Carers from Nursery to Year 4.

Please **DO NOT BUY** anything! This app is free to download and all of its **free** features are adequate.

School will not be using Class Dojo for progress reports or photograph access, so please do not purchase anything within the app.



Parents will be sent an email invite or code to sign up to a Class Dojo account.

Once this is complete, a message will be sent to the parent's Class Dojo account with their child's student account details and login instructions.



School use Class Dojo to send important messages to parents/carers, so please check the app regularly.

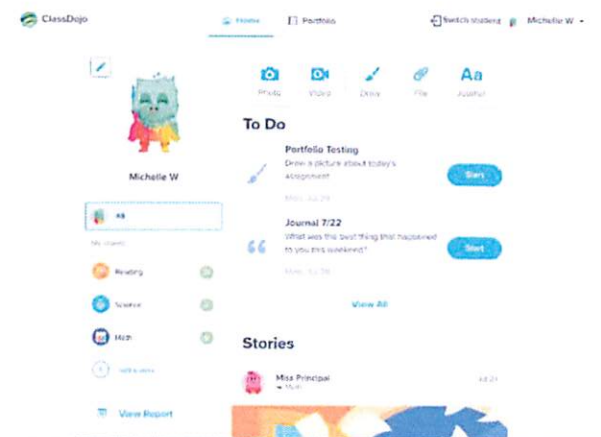
Class teachers will use Class Dojo to set

- Spellings
- Homework
- Home learning if self-isolating

These will appear on the student's profile as an activity or class story.

Teachers will try to set work that can be easily accessed and does not require a printer.

Pupils can complete the task on the app or upload photographic evidence to show completion.



Activities set will be shown as 'To Do'. If you are using the app on a mobile telephone then the most recent work will be at the bottom. If you are using a computer to access Class Dojo then the most recent task is at the top of the list.

Your child needs to click 'Start' to complete task and 'Hand in' when they have finished.

School will also use Class Dojo to send messages or important information. Parents do not need to reply as the programme automatically records the number of views.

Parents can use the app to message back BUT staff may not pick the message up until the day after, so please call the office if urgent.